

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ (NIRDPR)
NORTH EASTERN REGIONAL CENTRE (NERC)
JAWAHARNAGAR, KHANAPARA, GUWAHATI – 781022

No.86/2016-17/CGARD/NERC/Shifting Cultivation-NEC/
Date: 25-10-2018

EXPRESSION OF INTEREST (EOI)

NIRDPR-NERC invites EOI from registered firms/ NGO/ organization with experience of GIS/RS/GPS for field data collection survey of the project titled “**Generation, mapping and web publishing of geodatabase on shifting cultivation by rotation cycle using geo-spatial technologies**”. The study areas of the project are Anjaw district of Arunachal Pradesh, Dima Hasao district of Assam and North Garo Hills district of Meghalaya. The survey is to be verified map data in the ground, related to shifting cultivation and to collect data about 20 parameters including GPS location of each village.

The approved rate for surveying of one village is Rs.2,500/- (Rupees two thousand five hundred only) including all taxes. The bidder may submit EOI for all the districts but separately for each individual district. Interested bidder may submit their EOI for each district by mentioning the district name on the cover/envelop. The EOI should be accompanied with demand draft towards EMD at a rate of 2 per cent of the estimated cost and to be drawn in favour of “**NIRD-NERC**” payable at Guwahati. The project districts, coverage of villages, cost and EMD are as under:

Sl. No.	State Name	District	No. of Villages as per Census	Approximate Cost (Rs.2500 per village includes all taxes) (Rs.)	EMD (2%) (Rs.)
1	Assam	Dima Hasao	695	17,37,500	34,750
2	Arunachal Pradesh	Anjaw	305	7,62,500	15,250
3	Meghalaya	North Garo Hills	526	13,15,000	26,300
		Total	1526	Rs.38,15,000	76,300

Proforma of EOI along with terms and conditions for the work may be obtained from this office upto 06-11-2018 on payment of Rs.500/- (Rupees five hundred only) and receipt of the same should be enclosed along with the EOI. The proforma of EOI and terms and conditions can also be seen and downloaded from the web site www.nirdnerc.nic.in. In the case of downloaded EOI form, bidders should submit Demand Draft for Rs.500/- (Rupees five hundred only) towards the EOI fee drawn in favour of NIRD-NERC, Guwahati.

The sealed EOI along with sealed technical bid (Part – I) and financial bid (Part – II) in separate envelopes along with the prescribed earnest money deposit (EMD) is to be submitted to the following address “Administrative Officer, NIRDPR, NERC, Jawaharnagar, Khanapara, Guwahati, Assam – 781022” up to 3.00 PM on 08-11-2018. The technical bid (Part – I) will be opened on the same day i.e. on 08-11-2018 at 3.30 PM in presence of the bidders who may wish to be present. The financial bids (Part – II) of the technically qualified bidders will be opened with prior intimation to concerned bidders separately. The Director, NIRDPR-NERC, reserves the right of rejecting any or all the EOI without assigning any reasons whatsoever.

Administrative Officer
NIRDPR-NERC, Guwahati-22

(COVER – A)

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
North Eastern Regional Centre
Jawaharnagar, Khanapara, Guwahati – 781022

From

To

The Administrative Officer
 National Institute of Rural Development and Panchayati Raj
 North Eastern Regional Centre
 Jawaharnagar, Khanapara, Guwahati – 781 022

Sir,

Subject: Expression of Interest (EOI) for field data collection survey of the project titled
**“Generation, mapping and web publishing of geodatabase on shifting
 cultivation by rotation cycle using geo-spatial technologies” -reg.**

Ref: EOI No.86/2016-17/CGARD/NERC/Shifting Cultivation-NEC/, Date: 25-10-2018

PART- I : TECHNICAL BID

1. Name and address of the Firm/ :
 NGO/ Organisation

2. Telephone Nos. :
 Cell No. :
 Fax No. :
 E-mail address :

3. No. & Date of Registration :
 with the appropriate authority

4. Validity of Registration (the date :
 upto which the Registration is valid)

5. List of completed works of similar :
nature with client details

Sl. No.	Client Name	Name of the work
1		
2		
3		
4		

(Separate sheet may be attached, if required)

6. Please mention the following -
- Survey tools to be used :
(All field data collection tools including GPS (Mapping grade) devices and cameras etc.)
 - Method of data processing and Analysis :
(Field data entry and analysis)
7. Please attach the copies of :
- Firm Registration Certificate;
 - PAN Card;
 - GST registration certificate;
 - Income tax return (From ITR-V) for the assessment year 2017-18;
 - Testimonials and certificate of completed works of similar nature.
 - Sample copy of the completed work (selected few).
8. EMD details (D.D. to be enclosed) :
- D.D. No. : _____ dt. _____
for : Rs. _____
Name of the bank and branch: _____
9. EOI document fee details (in case of down loaded EOI):
- D.D. No. : _____ dt. _____
for : Rs. _____
Name of the bank and branch: _____

SEAL AND SIGNATURE OF THE BIDDER

**NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
NORTH EASTERN REGIONAL CENTRE
JAWAHARNAGAR, KHANAPARA, GUWAHATI – 781022**

TERMS AND CONDITIONS

Ref: EOI No.86/2016-17/CGARD/NERC/Shifting Cultivation-NEC/, Date: 25-10-2018

For expression of interest (EOI) for field data collection survey of the project titled
“Generation, mapping and web publishing of geodatabase on shifting cultivation by
rotation cycle using geo-spatial technologies”

1. The sealed EOI along with sealed **technical bid (Part – I) and financial bid (Part – II)** in separate envelopes along with the prescribed earnest money deposit addressed to the Administrative Officer, NIRDPR-NERC, Guwahati-781022 will be received up to **3.00 PM on 08-11-2018**. The cover of the envelopes should be marked as “*EOI for field data collection survey of the project titled “Generation, mapping and web publishing of geodatabase on shifting cultivation by rotation cycle using geo-spatial technologies”*”.
2. The technical bid (Part – I) will be opened on 08-11-2018 at 3.30 PM in the presence of the bidders who may wish to be present. The financial bids (Part – II) of the technically qualified bidders will be opened with prior intimation to concerned bidders separately.
3. Incomplete bids and bids received after due date and time will be liable for rejection.
4. The bidder should have experience and expertise in GIS/RS/GPS, application of Geo-spatial technologies and ground truthing of field data.
5. The bidders should enclose attested copies of the following document with the technical bids:
 - a) Firm Registration Certificate;
 - b) PAN Card;
 - c) GST registration certificate;
 - d) Income tax return (From ITR-V) for the assessment year 2017-18;
 - e) Testimonials and certificate of completed works of similar nature.
 - f) Sample copy of the completed work (selected few).
 - g) Demand draft towards EMD.

The bid is liable to be rejected in the absence of these documents.

6. The bidder should enclose Demand Draft in favour of “**NIRD-NERC, GUWAHATI**”, towards EMD at a rate of 2 per cent of the estimated cost. The EMD will not carry any interest whatsoever.
7. The bidder should enclose attested copies of testimonials/certificates issued by the clients.

8. The approved rate for surveying of one village is Rs.2,500/- (Rupees two thousand five hundred only) including all taxes. The project districts, coverage of villages, estimated cost and EMD are as under:

Sl. No.	State Name	District	No. of Villages as per Census	Approximate Cost (Rs.2500 per village includes all taxes) (Rs.)	EMD (2%) (Rs.)
1	Assam	Dima Hasao	695	17,37,500	34,750
2	Arunachal Pradesh	Anjaw	305	7,62,500	15,250
3	Meghalaya	North Garo Hills	526	13,15,000	26,300
		Total	1526	Rs.38,15,000	76,300

9. The quoted rates should be inclusive of all statutory taxes.
10. The bidder may submit EOI for all the districts but separately for each individual district. Bidder may submit their EOI for each district by mentioning the district name on the cover/envelop.
11. The filled in EOI is to be submitted on or before 08-11-2018 up-to 3.00 P.M. addressing to the "Administrative Officer, NIRDPR, NERC, Jawaharnagar, Khanapara, Guwahati, Assam – 781022".
- 12. The successful bidder will be required to pay 5% of the bid value towards performance security deposit in the form of Demand Draft or Bank Guarantee for the equivalent amount before starting the work. The performance security deposit so collected will not carry any interest, which will be released after 6 (six) months of successful completion of the work.**
13. The Director, NIRDPR-NERC reserves the right to call any one or all the bidders for negotiations or reject or accept any bid irrespective of whether it is the lowest or not, or cancel any or all bids without assigning any reasons. The decision of the Director shall be final and binding on all the bidders concerned.
14. NIRDPR reserves the right to forfeit the EMD on account of -
- Premature withdrawal from the bid.
 - Non-payment of security deposit.
- The decision of the Director, NIRDPR-NERC shall be final in this regard.
15. Corrections, if any, must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between the amount quoted in words and figures, amount quoted in words shall prevail.
16. The work is to be completed within 90 (ninety) days from the date of receipt of the work order.
17. The survey is to be verified map data in the ground, related to shifting cultivation and to collect data about 20 parameters including GPS location of each village.

18. The payment will be made only based on collection of actual census villages' data and processing and satisfactory completion of the work and certification of the concerned Project in-charges of NIRDPR-NERC and deduction of the statutory taxes/liabilities, if any.
19. In the event of any question, dispute or difference arising under these conditions or any conditions contained in the Work Order, the same shall be referred to the sole arbitration of the Director, NIRDPR-NERC or some other persons appointed by him. The award of the arbitrator shall be final and binding on the parties to this work.
20. **Bidder should sign each and every page of the terms and conditions of the EOI.**
21. The terms and conditions of this EOI shall be part and parcel of the contract / work executed by the party whose EOI is accepted.
22. The Director, NIRDPR-NERC reserves the right to reject any or all the EOI received without assigning any reason whatsoever.

Administrative Officer

“COVER - B”

**NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
NORTH EASTERN REGIONAL CENTRE
JAWAHARNAGAR, KHANAPARA, GUWAHATI – 781022**

Expression of Interest (EOI) for field data collection survey of the project titled
“Generation, mapping and web publishing of geodatabase on shifting cultivation by
rotation cycle using geo-spatial technologies”.

Ref: EOI No.86/2016-17/CGARD/NERC/Shifting Cultivation-NEC/, Date: 25-10-2018.
Estimated Cost of the work : Rs.38,15,000/- (Rupees thirty eight lakhs fifteen
thousand only) @ Rs.2,500/- per village including all
taxes.

PART – II: FINANCIAL BID

I/We hereby quote our rates for field data collection survey of the project titled
“Generation, mapping and web publishing of geodatabase on shifting cultivation by rotation
cycle using geo-spatial technologies” keeping in view the terms and conditions notified in the
EOI document:

Sl. No.	Name of the State	District	No. of Villages as per Census	Quoted rate per village including tax (Rs.)	Total amount including tax (Rs.)	Total amount in word
1	Assam	Dima Hasao	695			
2	Arunachal Pradesh	Anjaw	305			
3	Meghalaya	North Garo Hills	526			
Grand Total			1526			

SIGNATURE OF THE BIDDER WITH SEAL

