

No. 356/NIRDPR-NERC/2017/Admn./PAS/
Date: 22/03/2017

To

Subject: Inviting tenders for supply and installation of Public Address System.

Dear Sirs,

NIRDPR – NERC is inviting quotations for supply and installation of **Public Address System (PA System)** in its Conference Hall. A copy of the tender format for quoting rates for the items is enclosed.

If you are interested in this supply contract, you may submit sealed quotation in the prescribed format to this office on or before 28th March 2017.

Yours faithfully

Encl.: as above.

Administrative Officer

**NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
NORTH EASTERN REGIONAL CENTRE
JAWAHARNAGAR, KHANAPARA
GUWAHATI – 781 022**

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TENDER NOTICE

Sealed tenders are invited from reputed firms / authorized dealers of reputed brands for supply and installation of **Public Address System**.

The last date for submission of completed tender forms in the tender box placed at the office entrance is 28th March 2017 upto 3.00 PM and the tenders will be opened on the same day at 3.30 PM in the presence of the bidders.

Administrative Officer

FORMAT

Tender format for supply and installation of PA System

Sl. No.	Particulars	Qty.	Unit	Make and Model	Unit Price (including tax)	Total Price (including tax)
1	Wireless microphone / hand receiver	28	Nos.			
2	16 CH Analog Mixer	2	Nos.			
3	Industrial Grade: Wall mounted spike buster 4 port	2	Nos.			
4	Mic stand	32	Nos.			
Grand Total						

Taxes should be shown separately for deduction at source.

Terms and Conditions:

1. The items should be supplied and installed as per specifications within 7 days from the date of receipt of the supply order.
2. The taxes should be shown separately for deduction at source.
3. The rates should not exceed the quoted rates.
4. The rates should be mentioned both in figures and words; however, the rates mentioned in words will only be taken as correct rates.
5. The bidder/tenderer should be **reputed** supplier of the item.
6. An amount equivalent to 5% of the order value will have to be deposited by the successful bidder towards performance security which will be refunded after completion of the warranty period, otherwise same will be deducted from the bill.
7. Tenders should be submitted only in the Tender Box placed at the entrance of the Institute.
8. Any item found defective at the time of delivery / installation shall be summarily rejected.
9. No conditional tender will be accepted.
10. The right to reject any or all the quotations is reserved with the Director, NIRDPR – NERC, Guwahati

Administrative Officer