

**RECRUITMENT NOTICE**

**March 18, 2016**

National Institute of Rural Development & Panchayati Raj (NIRD & PR), NERC, Guwahati, an organization of the Ministry of Rural Development, Government of India invites applications for engagement of one temporary post of **Project Secretary** under different research projects. Details of qualification, experience, age etc. are given below:

Qualification: Minimum graduate

Computer education: Minimum diploma

Working experience: Minimum six months

Age: Up to 45 years

The candidate who fulfills the above criteria may send their application to the undersigned through email at [cgard.nird@gmail.com](mailto:cgard.nird@gmail.com) in the prescribed proforma attached herewith. Last Date of submission/receipt of application is March 27, 2016. Only shortlisted candidates will be called for interview. The mobile phone number and the email id of the shortlisted candidates will be used for calling interview. The place of interview is the NIRD & PR, NERC, Jawaharnagar, Khanapara, Guwahati – 781022. No TA/DA will be borne by the institute for appearing interview. The mode of interview for the post will be Viva.

Relevant documents testifying the requirements should accompany the application.

Application may be addressed to the following-

  
**Administrative officer**

**NIRD&PR, NERC, Jawharnagar, Khanapara, Guwahati-22, Assam**

### Application Format

1. Name of post applied for :
2. Name of the candidate (In block letter):
3. Father's Name :
4. Mother's Name:
5. Sex :
6. Age:
7. Nationality:
8. Language known:
9. Permanent address:
10. Present address :
11. Email id:
12. Mobile phone number:
13. Academic Qualification:



Sl. No.	Examination	Board/ University/ Institution	Year	Division	Mark obtained	Percentage
1						
2						
3						
4						

14. Other qualification :

Sl. No.	Title of Certificate/Diploma/Degree	Board/ University/ Institution	Year	Division/ Grade
1				
2				

15. Experience if any :

Sl. No.	Organization	Post held	From	To	Duration	Type of work done
1						
2						
3						

Date:

Place:

Signature of the candidate