

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
(An organization of the Ministry of Rural Development, Govt. of India)
North Eastern Regional Centre
Jawaharnagar, Khanapara, Guwahati – 781022

No. 342/NIRDPR-NERC/2016/Admn./

Date: 10-03-2017

INVITATION FOR BIDS
(For setting up a rain water harvesting system at Staff quarters of NIRDPR-NERC,
Guwahati)

Sealed quotations are invited from competent firms for setting up a rain water harvesting system at staff quarters of NIRDPR-NERC. Proforma for quotation, terms and conditions for the work may be obtained from this office upto 31/03/2017 on payment of Rs.100/- (Rupees one hundred only) and receipt of the same should be submitted along with the tenders. In the case of downloaded tender forms, bidders may submit Demand Draft for Rs. 100/- towards the said fee drawn in favour of NIRD – NERC, Guwahati.

2. Your sealed quotation i.e. **technical bid (Part – I) and financial bid (Part – II)** in separate envelopes along with the prescribed earnest money deposit of Rs.15,000/- (Rupees fifteen thousand only), which will not carry any interest whatsoever, and other documents duly superscribed “**quotation for setting up a rain water harvesting system**” on the cover should reach NIRD – NERC **on or before 31/03/2017 up to 3.00 pm**. The technical bids will be opened on the same day at 3.30 pm. **The Terms and Conditions contained in the bid document should also be submitted back with signature and seal on each and every page.**

Administrative Officer
NIRD-NERC, Guwahati-22

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
(An organization of the Ministry of Rural Development, Govt. of India)
North Eastern Regional Centre
Jawaharnagar, Khanapara, Guwahati – 781022

QUOTATION FOR SETTING UP A RAIN WATER HARVESTING SYSTEM
at Staff quarters of NIRDPR-NERC

“COVER A”

From

To
 The Administrative Officer
 National Institute of Rural Development
 North Eastern Regional Centre
 Jawaharnagar, Khanapara
 Guwahati – 781 022

Sir,

Subject: Quotation for setting up a rain water harvesting system at Staff Quarters of NIRDPR-NERC – Reg.

PART – I: TECHNICAL BID (COMMERCIAL DETAILS)

1. Name and address of the Firm :

2. Telephone Nos. :
 Cell No. :
 Fax No. :
 E-mail address :
 PAN No. :

3. No. & Date of Registration of the Firm with the appropriate authority :

4. Validity of Registration (the date upto which the Registration is valid) :

5. Month and year of establishment :
 (Please enclose supporting document issued by competent authority)

6. No. of clients in public sector :
7. Please attach copies of :
- a) Firm Registration Certificate
 - b) List of clients in public sector
 - c) Testimonials and certificates from clients
 - d) Service Tax, VAT Registration certificates
8. Service Tax No. and Code No. :
9. Any other relevant information :
10. Please attach copies of annual returns of income tax for the last three Financial Years i.e. 2013-14, 2014-15, 2015-16 :
13. EMD details : DD No. : _____
 for : Rs. 15,000/-
 Bank (Branch): _____
 (Commercial Bank)
 Drawn on : _____
 Date : _____

SIGNATURE OF THE BIDDER WITH SEAL

Encl.: DD No. _____ drawn on _____
 For Rs. 15,000/- dated _____ is enclosed

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
(An organization of the Ministry of Rural Development, Govt. of India)
North Eastern Regional Centre
Jawaharnagar, Khanapara, Guwahati – 781022

QUOTATION FOR SETTING UP A RAIN WATER HARVESTING SYSTEM
at Staff quarters of NIRDPR-NERC

“COVER - B”

PART – II: FINANCIAL BID

I/We hereby quote our rates for setting up a rain water harvesting system at Staff Quarters of NIRDPR-NERC, Guwahati keeping in view the terms and conditions notified in the bid document:

Estimated Cost: Rs. 2.95 lakhs

Sl. No.	Items	Unit / Qty	Rate (including tax)	Amount including tax (Rs.)
1	Supply, fittings, fixing of UPVC Gutter pipe 180mm dia on RCC sloping roof	156 RM		
2	Supply, fittings, fixing of rain filter with first flush mechanism for separating initial rainfall for cleaning of the roof top rainwater	8 Nos.		
3	Supply of 160mm UPVC pipes as per IS 4985:2000 for carrying rainwater from rain filter to newly install sand and pebbles filter	80 RM		
4	Supply, fittings, fixing of send and pebble filter 1000 ltrs capacity	1		
5	Supply of specially design adjustable MS clamp as per site conditions which will be fittd in between 1.5 mtr and 2 mtr length on the roof and side wall of the building	150 Nos		
6	Supply of 50mm MS pull to support the pipe (quantity as an where required)	6 Nos		
7	Supply of UPVC fittings and rainwater fittings as per site conditions			
7.a	180 mm running outlet	10 pcs		
7.b	110mm elbow	8 pcs		
7.c	110mm Tee	6 pcs		
7.d	160mm Tee	8 pcs		
7.e	160mm Elbow	4 pcs		
8	Construction of Bamboo scaffolding for installation of UPVC Gutter pipe at approximately 20 ft height			
9	Installation charges for rainwater harvesting system			
10	Loading and unloading, carrying charges of materials at work site			
	Total			

SIGNATURE OF THE BIDDER WITH SEAL

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
(An organization of the Ministry of Rural Development, Govt. of India)
North Eastern Regional Centre
Jawaharnagar, Khanapara, Guwahati – 781022

**TERMS AND CONDITIONS FOR SETTING UP A RAIN WATER HARVESTING
SYSTEM AT STAFF QUARTERS OF NIRDPR-NERC**

1. The sealed quotations will be accepted up to 3.00 pm on 31-03-2017. The technical bids (Part-I) will be opened at 3.30 pm on the same day in the presence of those bidders or their authorized representatives, present. After thorough scrutiny of the details in Part – I, the financial bids i.e. Part – II of those firms who are qualified will be opened in the presence of those bidders who may choose to attend after due intimation to those who are qualified and the tenders will be finalized thereafter.
2. Incomplete bids and bids received after due date and time will be liable for rejection.
3. The quoted rates should be inclusive of all statutory taxes.
4. The bidder should enclose Demand Draft for Rs. 15,000/- (Rupees fifteen thousand only) **in favour of “NIRD-NERC, GUWAHATI”**, drawn on any nationalized bank to the bid document towards EMD. The EMD will not carry any interest whatsoever.
5. The successful bidder will be required to pay 10% of the bid value towards performance security deposit in the form of Demand Draft or Bank Guarantee for the equivalent amount and the performance security deposit so collected will not carry any interest.
6. The bids should be submitted in sealed cover and the cover should be marked “**quotation for setting up a rain water harvesting system at staff quarters of NIRDPR-NERC**”. The bids should be submitted to the Administrative Officer, NIRDPR-NERC, Jawaharnagar, Khanapara, Guwahati – 781022 before the date and time fixed in the bid documents. **The tender documents should be dropped in the tender box placed at the Dispatch Section, NIRDPR-NERC before the fixed time.** No bid shall be accepted after the date and time fixed in the bid document.
7. The Director, NIRDPR-NERC reserves the right to call any one or all the bidders for negotiations or reject or accept any bid irrespective of whether it is the lowest or not, or cancel any or all bids without assigning any reasons. The decision of the Director shall be final and binding on all the bidders concerned.
8. NIRDPR reserves the right to forfeit the EMD of empanelled bid on account of (i) premature withdrawal from the bid, (ii) non-payment of security deposit. The decision of the Director, NIRDPR-NERC shall be final in this regard.
9. The bidders should enclose attested Photostat copies of (i) Registration Certificate of firm; (ii) income tax returns, (iii) Service Tax and VAT Registration and (iv) experience certificate from the clients. The bid is liable to be rejected in the absence of these documents.

10. Corrections, if any, must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between the amount quoted in words and figures, amount quoted in words shall prevail.
11. The payment will be made to the firm after satisfactory completion of the work and deducting the statutory taxes if any.
12. The work is to be completed within 30 days of commencement.
13. The site of the work may be visited by the parties before quoting the rates of the work.
14. In the event of any question, dispute or difference arising under these conditions or any conditions contained in the Work Order, the same shall be referred to the sole arbitration of the Director or some other persons appointed by him. The award of the arbitrator shall be final and binding on the parties to this work.
15. The terms and conditions of this tender shall be part and parcel of the contract executed by the person or institution whose tender is accepted.
16. The bidder should enclose attested copies of testimonials/certificates issued by the clients.
17. Director, NIRD-NERC reserves the right to reject any or all the quotations received without assigning any reason whatsoever.

Administrative Officer