

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
(Ministry of Rural Development, Govt. of India)
North Eastern Regional Centre
Jawaharnagar, Khanapara, Guwahati – 781022

No. 359/NIRDPR-NERC/2017/Admn./

Date: 24-05-2017

INVITATION FOR BIDS
(FOR ANNUAL REPAIR AND MAINTENANCE WORKS OF RESIDENTIAL
QUARTERS (TYPE-II : 4 NOS., TYPE-III : 8 NOS, TYPE – IV : 4 NOS. AND
TYPE – V : 1 NO. AT NIRDPR-NERC, GUWAHATI)

Sealed quotations are invited from competent firms registered under CPWD, State PWD, MES, Railways for annual repair and maintenance works of Residential Quarters (Type-II: 4 Nos., Type – III: 8 Nos., Type – IV: 4 Nos., and Type – V: 1 No.) at NIRDPR-NERC, Guwahati. Proforma for quotation, terms and conditions for the work may be obtained from this office upto **13-06-2017** on cash payment of Rs.575/- (Rupees five hundred seventy five only) and receipt of the same should be submitted along with the tenders. In the case of downloaded tender forms, bidders may submit Demand Draft for Rs.575/- (Rupees five hundred seventy five only) towards the said fee **drawn in favour of NIRD – NERC, Guwahati.**

2. Your sealed quotation i.e. **Technical Bid (Part – I) and Financial Bid (Part – II)** in separate envelopes along with the prescribed **Earnest Money Deposit** of Rs.12,000/- (Rupees twelve thousand only), which will not carry any interest whatsoever, and other documents duly superscribed **“quotation for Annual Repair and Maintenance Works of Residential Quarters at NIRDPR-NERC, Guwahati”** on the cover should reach NIRDPR – NERC **on or before 14-06-2017 up to 3.00 pm.** The technical bids will be opened on the same day at 3.30 pm. **The Terms and Conditions contained in the bid document should also be submitted back with signature and seal on each and every page.**

Administrative Officer
NIRDPR-NERC, Guwahati-22

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
(Ministry of Rural Development, Govt. of India)
North Eastern Regional Centre
Jawaharnagar, Khanapara, Guwahati – 781022

**QUOTATION FOR ANNUAL REPAIR AND MAINTENANCE WORKS OF
RESIDENTIAL QUARTERS (TYPE-II : 4 NOS., TYPE-III : 8 NOS, TYPE – IV : 4
NOS. AND TYPE – V : 1 NO. AT NIRDPR-NERC, GUWAHATI**

“COVER A”

From

To
The Administrative Officer
National Institute of Rural Development
North Eastern Regional Centre
Jawaharnagar, Khanapara
Guwahati – 781 022

Sir,

**Subject: Quotation for annual repair and painting works of new hostel building of
NIRDPR-NERC – Reg.**

PART – I: TECHNICAL BID (COMMERCIAL DETAILS)

1. Name and address of the Firm :

2. Telephone Nos. :
Cell No. :
Fax No. :
E-mail address :
PAN No. :

3. Registration No. & Date of the firm :
with the appropriate authority

4. Validity of Registration (the date :
upto which the Registration is valid)

5. Enclose self-attested photo copies of _____ :
- a) Firm Registration Certificate
 - b) Service Tax Registration certificates
 - c) VAT Registration certificates
 - d) PAN Card
 - e) Income Tax Return for the last 3 Assessment Year i.e. 2014-15, 2015-16 and 2016-17
 - f) List of clients in Public Sector, Govt., Semi-govt.
 - g) Testimonials and certificates from clients
6. EMD details : DD No. : _____
- for : Rs./-
- Bank & Branch: _____
- Drawn on : _____
- Date : _____
- (Enclosed)

SIGNATURE OF THE BIDDER WITH SEAL

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
(Ministry of Rural Development, Govt. of India)
North Eastern Regional Centre
Jawaharnagar, Khanapara, Guwahati – 781022

**QUOTATION FOR ANNUAL REPAIR AND MAINTENANCE WORKS OF
RESIDENTIAL QUARTERS (TYPE-II : 4 NOS., TYPE-III : 8 NOS, TYPE – IV : 4
NOS. AND TYPE – V : 1 NO. AT NIRDPR-NERC, GUWAHATI**

“COVER - B”

PART – II: FINANCIAL BID

Estimated Amount: Rs. 5,98,102/- (based on DSR 2007 of CPWD + 70.5% cost index)

Sl.No	Items	Qty	Unit	Rate	Amount
	FINISHING				
1	Distempering with 1 st quality acrylic washable distemper (ready mixed) of approved manufacture and of required shade and colour complete as per manufacturer's specification				
1.1	New work (two or more coats) over and including priming coat with cement primer	520	Sqmt		
2	Finishing walls with Acrylic smooth exterior paint of required shade				
2.1	New work (two or more coats) applied @1.67lit/10sqmt over and including base coat of water proofing cement paint applied @ 2.20Kg/10sqmt	710	Sqmt		
	REPAIRS TO BUILDING				
3	Repairs to plaster of thickness 12mm to 20mm in patches of area 2.5sqmt and under including cutting the patch in proper shape, raking out joints and preparing and plastering the surface of the walls complete including disposal of rubbish to the dumping ground within 50mt lead				
3.1	With cement mortar (1:4) 1 cement : 4 fine sand)	162	Sqmt		
4	Renewing glass panes with putty and nails wherever necessary				
4.1	Float glass panes of thickness 4mm	30	Sqmt		
5	Distempering with oil bound washable distemper of approved brand and manufacture to give an even shade				
5.1	Old work (one or more coats)	4319	Sqmt		
6	Removing dry or oil bound distemper, water proofing cement paint and the like by scrapping and papering and preparing the surface smooth including necessary repairs to scratches etc .complete	750	Sqmt		
7	Painting with synthetic enamel paint of approved brand and manufacturer of required colour to give an even shade				
7.1	one or more coats on old work	1940	Sqmt		

Sl.No	Items	Qty	Unit	Rate	Amount
8	Finishing walls with Acrylic smooth exterior paint of required shade				
8.1	Old work (two or more coats) applied @ 1.67lit/10sqmt over existing wall surface	3752	Sqmt		
	Water Supply				
9	Providing and fixing G.I Pipes complete with G.I. fittings and clamps including cutting and making good the walls etc.				
9.1	Internal works- exposed on wall				
9.1(a)	15mm dia nominal bore	30	mt		
10	Providing and fixing brass bib-cock of approved quality				
10.1	15mm dia nominal bore	15	each		
11	Painting G.I. Pipes and fittings with synthetic enamel white paint over a ready mixed priming coat both of approved quality for new work				
11.1	15mm dia pipe	42	mt		
11.2	20mm dia pipe	72	mt		
12	Dismantling old plaster or skirting raking out joints and clearing the surface for plaster including disposal of rubbish to the dumping ground within 50mts lead	300	Sqmt		
				Total	
In word: Rupees					

Seal & Signature of the Bidder

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
(Ministry of Rural Development, Govt. of India)
North Eastern Regional Centre
Jawaharnagar, Khanapara, Guwahati – 781022

**TERMS AND CONDITIONS FOR ANNUAL REPAIR AND MAINTENANCE
WORKS OF RESIDENTIAL QUARTERS (TYPE-II : 4 NOS., TYPE-III : 8 NOS,
TYPE – IV : 4 NOS. AND TYPE – V : 1 NO. AT NIRDPR-NERC, GUWAHATI**

1. The sealed quotations will be accepted up to 3.00 pm on 14-06-2017. The technical bids (Part-I) will be opened at 3.30 pm on the same day in the presence of those bidders or their authorized representatives, present. After thorough scrutiny of the details in Part – I, the financial bids i.e. Part – II of those firms who are qualified will be opened in the presence of those bidders who may choose to attend after due intimation to those who are qualified and the tenders will be finalized thereafter.
2. Incomplete bids and bids received after due date and time will be liable for rejection.
3. The bidder should enclose Demand Draft for Rs.12,000/- (Rupees twelve thousand only) **in favour of “NIRD-NERC, GUWAHATI”**, with the bid document towards EMD. The EMD will not carry any interest whatsoever.
4. The successful bidder will be required to pay 10% of the bid value towards performance security deposit in the form of Demand Draft or Bank Guarantee for the equivalent amount and the performance security deposit so collected will not carry any interest.
5. The bids should be submitted in sealed cover and the cover should be marked **“quotation for annual repair and maintenance works of residential quarters at NIRDPR-NERC, Guwahati”**. The bids should be submitted to the Administrative Officer, NIRDPR-NERC, Jawaharnagar, Khanapara, Guwahati – 781022 before the date and time fixed in the bid documents. **The tender documents should be dropped in the tender box placed near the Dispatch Section, NIRDPR-NERC before the fixed time.** No bid shall be accepted after the date and time fixed in the bid document.
6. The Director, NIRDPR-NERC reserves the right to call any one or all the bidders for negotiations or reject or accept any bid irrespective of whether it is the lowest or not, or cancel any or all bids without assigning any reasons. The decision of the Director shall be final and binding on all the bidders concerned.
7. NIRDPR reserves the right to forfeit the EMD of empanelled bid on account of (i) premature withdrawal from the bid, (ii) non-payment of security deposit. The decision of the Director, NIRDPR-NERC shall be final in this regard.
8. The bidders should enclose attested Photostat copies of (i) Registration Certificate of firm; (ii) income tax returns for the Assessment Year 2014-15, 2015-16 and 2016-17, (iii) Service Tax Registration certificate (iv) VAT Registration certificate (v) PAN Card, (vi) EMD, (vii) Experience certificate issued by the clients. The bid is liable to be rejected in the absence of these documents.

9. Corrections, if any, must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between the amount quoted in words and figures, amount quoted in words shall prevail.
10. The payment will be made to the firm after satisfactory completion of the work and deducting the statutory taxes if any.
11. The work is to be completed within 60 days of commencement.
12. The site of the work may be visited by the parties before quoting the rates of the work.
13. The items to be used for the work should be shown to the concerned official of NIRDPR-NERC for verification of quality etc. before use
14. In the event of any question, dispute or difference arising under these conditions or any conditions contained in the Work Order, the same shall be referred to the sole arbitration of the Director or some other persons appointed by him. The award of the arbitrator shall be final and binding on the parties to this work.
15. The terms and conditions of this tender shall be part and parcel of the contract executed by the person or institution whose tender is accepted.
16. The bidder should enclose self-attested copies of testimonials/certificates issued by the clients.
17. Director, NIRDPR-NERC reserves the right to reject any or all the quotations received without assigning any reason whatsoever.

Administrative Officer